



*License to Sing Vocal Studio*  
"Give Yourself the License to Sing"

[www.LicenceToSing.com](http://www.LicenceToSing.com)

*Doreene Shurts*  
Certified  
Speech Level Singing® Instructor

**1) Lessons will not be given without a signed Policy Contract.**

**2) A Credit/Debit card is required to be kept on file. This will only be used in case of extreme late payment, no shows, etc, and you will be notified before being charged.**

**3) Hourly Rate**

- \$50 per ½ hour lesson
- \$25 for Performance Class

**Cancellation Policy for Hourly Rate**

- All cancellations must be made **24 hours** before the scheduled lesson or the student will be charged for the missed lesson.
- Rescheduling may be offered at the instructor's availability and convenience.
- Payment for the missed lesson must be paid at or before the next scheduled lesson.

**4) Monthly Tuition**

For students interested in attending lessons weekly, a discount will be given for lessons paid in advance.

- 3 - ½ hour lessons (1 a week) and attendance to the Performance Class: \$150
- Tuition is due at the first lesson of the month; if tuition is not paid at the first lesson the hourly rate will be applied.

**Cancellation Policy for Tuition Rate**

- All cancellations must be made **24 hours** before the scheduled lesson.
- Rescheduling may be offered at the instructor's availability and convenience. If a new date/time is not available, the lesson is forfeit.
- Make-up lessons must be taken in the month that they are missed, no make-ups will be carried over.

**5) Payments**

- Late payments will be assessed a **\$25** late fee and must be paid in addition to the regular payment.
- Any bounced check will be assessed a fee of **\$25** and must be paid in addition to the regular payment.
- Lessons paid for are redeemable up to one year from purchase, but are not refundable.
- Any payments not received will be charged to the card on file and the student may be dismissed.

**6) Lessons scheduled on Holidays**

- Students will assume that lessons will be held **as usual** on any holiday (excluding Thanksgiving and Christmas) unless other notice is given.
- If the student wishes to move or cancel any scheduled lesson that lands on a holiday, refer to the ***Cancellation Policy***.

**7) Termination of Lessons Notice**

- If the student wishes to terminate this contract and discontinue lessons, then **written notice** must be given to the instructor 15 days prior to cancellation.
- No refunds will be made for lessons not attended.

**8) Tardy Policy**

- Students that arrive late **will not** be given extra time, please be considerate of other students lessons.